

January 18, 2021

TO: All Bidders

SUBJECT: **Invitation to Bid** – Wisconsin Center Expansion ProjectREFERENCE: **Bid Release 4** – Mechanical, Electrical, Plumbing and Fire Protection  
Job No. V08855**Bid Release 4**

<b>Bid Package #</b>	<b>DESCRIPTION</b>
02A	Demolition Work
11C	Kitchen Equipment Work
21A	Fire Protection Work
22A	Plumbing Work
23A	HVAC Work
26A	Electrical, Communication, Audio Visual and Security Work

You are hereby invited to submit your firm's Lump Sum Proposal for the above-referenced work in accordance with the appropriate bid package, drawings, and specifications (prepared by EUA TVS Design and their consultants) and all other applicable contract documents. All bidders are required to complete prequalification with Gilbane | Smith prior to submitting their proposal.

**PROJECT DESCRIPTION:**

New 650,000 SF addition consisting of, 24 new meeting rooms, new ballroom that can seat 2,000 guests, integrated parking structure (350-400 cars). New addition to be LEED Silver. Selective renovation of the existing building to include blending existing with new addition and modernization so that the guest experience is seamless.

**I. IMPORTANT DATES**

- Bid Documents will be available on or about Friday, January 21, 2022
- A virtual Pre-Bid Conference will be held on Thursday, January 27, 2022 from 3:00 p.m. – 4:00 p.m. CDT.

- Registration is required in advance for this meeting:

<https://wisconsin-center-bidrelease4-prebid.eventbrite.com>

- After registering, you will receive a confirmation email containing information about joining the meeting.
- It is strongly suggested that you attend this informative meeting.

**Schedule for Pre-Bid Meeting:**

- 2:45 PM – 3:00 PM – Sign into Virtual Meeting
- 3:00 PM – 4:00 PM - Pre-Bid Session for all BR4 Bid Packages

- A virtual Matchmaking Session will be held on Thursday, February 3, 2022 from 3:00 p.m. – 4:00 p.m. CDT.
  - Registration is required in advance for this meeting:

<https://wisconsin-center-bidrelease4-matchmaking.eventbrite.com>

- After registering, you will receive a confirmation email containing information about joining the meeting.

Schedule for Pre-Bid Meeting:

- 2:45 PM – 3:00 PM – Sign into Virtual Meeting
  - 3:00 PM – 3:15 PM – Project Introduction
  - 3:15 PM – 4:00 PM – Matchmaking Session
- All Bids are to be received prior to Thursday, February 24, 2022 at 1:00 PM local time.
  - Scope reviews will begin the week of February 28, 2022.

## II. CONDITIONS OF CONTRACTS

A list of all the Conditions of Contract and list of all contract documents are included in the General Instructions to Bidders.

## III. DRAWINGS

If your firm is interested in bidding one of the above reference bid packages, please return the attached notification form and a link to the documents will be sent once it is available.

## IV. PREQUALIFICATION AND SUBMITTING PROPOSALS

Bidders are reminded of the following:

- All bidders shall prequalify with Gilbane Smith at [www.ibidpro.com](http://www.ibidpro.com) prior to submitting a bid. Questions regarding the prequalification application process should be directed to Stephanie Mueller at (414) 287-2600 or [smueller@gilbaneco.com](mailto:smueller@gilbaneco.com).
- A ten percent (10%) bid bond is required with the bid. Bid Bond to be drawn in favor of Gilbane Smith a Joint Venture.
- PROPOSAL FORMS SHALL BE SUBMITTED THROUGH THE BIDDER'S PREQUALIFICATION ACCOUNT AT [www.ibidpro.com](http://www.ibidpro.com).
- Ibidpro accounts are company specific, not user specific. Bidders must use the same profile to bid as their prequalification account.

- Contracts will be awarded to the lowest qualified and competent bidder in accordance with Public Bidding Laws.

If you have any questions or desire additional information, please contact the undersigned at (414) 287-2600.

Sincerely,

GILBANE SMITH

Stephanie A. Mueller  
Chief Purchasing Agent

**Wisconsin Center Expansion Project  
Invitation to Bid Response Form BR 4**

If you are **interested** in bidding, please indicate below, and return this page, and email to [smueller@gilbaneco.com](mailto:smueller@gilbaneco.com)

Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

Representative: \_\_\_\_\_

I am interested in bidding as a Prime Contractor (will be submitting a complete bid for a specific Bid Package )

Yes: \_\_\_\_\_

Bid Package No(s). \_\_\_\_\_

OR

I am interested in bidding as a Sub-Contractor (will NOT be submitting a bid based on complete bid package scope of work – My firm would like to pair up with and provide quotes to the Prime bidders)

Yes: \_\_\_\_\_ Service(s) Provided \_\_\_\_\_

\_\_\_\_\_

Targeted Business Certification

Minority-Owned (MBE) \_\_\_\_\_

Women-Owned (WBE) \_\_\_\_\_

Disabled Veteran Business (DVB) \_\_\_\_\_

Other \_\_\_\_\_

None \_\_\_\_\_

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