



Exhibitor Sign and Banner Specifications

Email completed form to: exhibitorsvc@wcd.org

Sign Regulations

- Exhibitor must supply all frames, grommets, and hardware for hanging.
- Sign must be onsite, and built prior to the hang time.
 - o If union labor was pre-ordered, stagehands will arrive to your booth 30 minutes prior to scheduled hang time.
- Signage will be positioned only once, exhibitor must be onsite for the install and must sign off on final placement before riggers leave their booth. Any changes or re-positioning of signage is not guaranteed, and will result in additional fees.
- Exhibitors must be onsite for removal and are responsible for disassembling their sign.
- WCD reserves the right to refuse hanging signs if deemed unsafe by IATSE Local 18 riggers.
- WCD reserves the right to determine exact location based on structural limits of the building.

Exhibitor Information

Event:	
Booth #:	
On Site Contact:	
Phone #:	

Sign Information

Height:		Width:		Depth:	
Material:		Weight:		Shape:	

Sign Install - Pre-Determined by Show Management

Date	Start	End

Sign Removal - Pre-Determined by Show Management

Date	Start	End